

EDN-KGR (GCTE/ITP (Schools)/2022/

715-24

Office of the Principal,
Govt. College of Teacher Education,
Dharamshala Dist. Kangra (H.P.)

Phone No.: 01892-223140
Email ID: gctedharamshala-hp@nic.in

To **Dated: 13/07/2022** the **Dharamshala** **July, 2022**

The Deputy Director Higher Education,
District Chamba, Kangra, Hamirpur, Mandi, Kullu, Lahaul and Spiti of H.P.

Subject: One week (Off-Line Mode) In-service Training Programme for newly appointed /Promoted /Regular Clerk/Junior Office Assistants (Schools) of six districts of Himachal Pradesh from August 1, 2022 to August 6, 2022.

Madam/Sir,

The GCTE Dharamshala is organizing **One Week (Off-line Mode) In-service Training Programme** for **newly appointed/Promoted/Regular Clerk/Junior Office Assistants** of (Schools) of six districts of Himachal Pradesh under the Training and Development Policy, 2012 Department of Higher Education, Government of Himachal Pradesh. **(Subject to the COVID-19 conditions and Government instructions in this regards)** w.e.f. August as per schedule mentioned below:

Sr. No.	Category	Duration	No. of Participants	Modules of Programme
1	Clerk/Junior Office Assistants (Schools Cadre)	1 st August, 2022 to 6 th August, 2022	10 Participants each districts (Chamba, Kangra, Hamirpur, Mandi, Kullu, Lahaul and Spiti)	Orientation (GEM and Office Procedure)

So, you are requested to provide a list of 10 nominated newly appointed/Promoted/Regular Clerk/Junior Office Assistants of (Schools) of your respective district as per schedule mentioned above with participant's Whats App/Mobile No. and Email ID to be sent before 27th July, 2022 in advance to Director Higher Education, Govt. of H.P. Shimla (dhe-sml-hp@gov.in) and Govt. College of Teacher Education, Dharamshala (email ID: gctedharamshala-hp@nic.in).

Important Instructions:

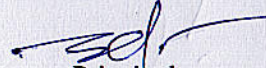
1. Only Vaccinated Candidates may be allowed to attend the above said training programmes.
2. If not vaccinated, the candidate must report with negative RT-PCR Report not earlier than 72 hours at the time of reporting in the institution.
3. All participants will ensure adherence to the Govt. of India and COVID-19 protocols through the Training period.

The TA/DA will be paid to the participant's by their own institution as per H.P. Govt. TA/DA Rules after the successful completion of the above said training programme as per schedule.

The stay arrangement of participants will be made by the GCTE, Dharamshala in Faculty House-cum-Canteen in college campus with **nominal utility charges @ 150/- per person per day.**

You may contact the Office on Phone No. 01892-223140 (10 AM to 5 PM) for stay arrangement of above said training for any query. The participants must be directed to report in the college at **9:50 AM** for registration on the first day of scheduled Programme (Monday) at GCTE, Dharamshala.

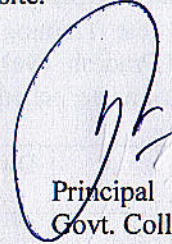
Note: 1. List of deputed participants with Whats App/Mobile No. and Email ID is to be sent in advance to the Director, Higher Education, Govt. of H.P. Shimla-1 and the office of the GCTE Dharamshala through Registered Post and given ID: *dhe-sml-hp@gov.in*, *gctedharamshala-hp@nic.in*.



Principal
Govt. College of Teacher Education,
Dharamshala

Copy to:-

1. The Principal Secretary, Education, Govt. of H.P., Shimla-2 for information please.
2. The Director of Higher Education, Govt. of H.P. Shimla-1 for information and with request to upload the same in departmental website.
3. The Principal, SCERT, Solan, H.P.
4. Incharge, Faculty House-Cum-Canteen of GCTE Dharamshala for stay arrangements.
- ✓ 5. In-charge, ICT Cell, GCTE Dharamshala for upload the website.
6. The Guard Files.



Principal
Govt. College of Teacher Education,
Dharamshala, Distt. Kangra, H.P.

राजकीय अध्यापक शिक्षा महाविद्यालय
धर्मशाला जिला कांगडा (हि0प्र0)