

EDN-KGR GCTE/ITP (Schools Cadre)/2023-24

490-500

Office of the Principal,  
Govt. College of Teacher Education,  
Dharamshala Dist. Kangra (H.P.)

Phone No.: 01892-223140  
Email ID: gctedharamshala-hp@nic.in

Dated: 21/04/2023

the Dharamshala

April 2023

To

The Deputy Director Higher Education,  
District Chamba, Kangra, Hamirpur, Mandi, Kullu, Lahaul & Spiti of H.P.

**Subject: One week (Off-Line Mode) In-service Training Programme (Capacity Building: GEM and Office Procedure) for newly appointed/promoted/regular all Superintendents Grade-I & II Schools of six districts of Himachal Pradesh from 29<sup>th</sup> May 2023 to 3<sup>rd</sup> June 2023.**

Madam/Sir,

The GCTE Dharamshala is organizing **One Week (Off-line Mode) In-service Training Programme (Capacity Building: GEM and Office Procedure) for newly appointed/promoted/regular all Superintendents Grade-I & II (Schools) of six districts of Himachal Pradesh under the Training and Development Policy, 2012 Department of Higher Education, Government of Himachal Pradesh. w.e.f. 29<sup>th</sup> May 2023 to 3<sup>rd</sup> June, 2023 as per schedule mentioned below.**

Sr. No.	Category	Duration	District	No. of Participants	District	No. of Participants	Modules of Programme
1	All Superintendents Grade-I & II (Schools Cadre)	29 <sup>th</sup> May 2023 to 3 <sup>rd</sup> June 2023	Chamba	12	Mandi	13	(Capacity Building: GEM and Office Procedure)
			Kangra	13	Kullu	08	
			Hamirpur	10	Lahaul & Spiti	04	

So, you are requested to depute and provide a list of nominated **all Superintendents Grade-I & II** Schools of under your respective District as per schedule mentioned above with participant's Whats App/Mobile No. and Email ID to be sent before 27<sup>th</sup> May 2023 in advance through **registered post and email** to Director Higher Education, Govt. of H.P. Shimla (dhe-sml-hp@gov.in) and Govt. College of Teacher Education, Dharamshala (email ID: [gctedharamshala-hp@nic.in](mailto:gctedharamshala-hp@nic.in)).

**Important Instructions:**

1. All participants will ensure adherence to the Govt. of India and COVID-19 protocols through the Training period.

The TA/DA will be paid to the participant's by their own institution as per H.P. Govt. TA/DA Rules after the successful completion of the above said training programme as per schedule.

The stay arrangement of participants will be made by the GCTE, Dharamshala in Faculty House-cum- Canteen in college campus with **nominal utility charges @ 150/- per person per pay room sharing basis.**

You may contact the Office on Phone No. 01892-223140 (10 AM to 5 PM) for stay arrangement of above said training for any query. The participants must be directed to report in the college at **9:50 AM** for registration on the first day of scheduled Programme (Monday) at GCTE, Dharamshala.

**Note: 1. List of deputed participants with Whats App/Mobile No. and Email ID is to be sent in advance to the Director, Higher Education, Govt. of H.P. Shimla-1 and the office of the GCTE Dharamshala through Registered Post and given Email ID: [dhe-sml-hp@gov.in](mailto:dhe-sml-hp@gov.in), [gctedharamshala-hp@nic.in](mailto:gctedharamshala-hp@nic.in).**

  
Principal  
GCTE, Dharamshala

**Copy to:-**

1. The Director of Higher Education, Govt. of H.P. Shimla-1 for information and with request to upload the same in departmental website.
2. The Director of Elementary Education, Govt. of H.P. Shimla-1 for information
3. The Programme Coordinator, above said Training Programme Ministerial Staff (Capacity Building)
4. In-charge, Faculty House-Cum-Canteen of GCTE Dharamshala for stay arrangements.
5. In-charge, ICT Cell, GCTE Dharamshala for upload the website.
6. The Guard Files.



Principal  
गचार्य GCTE, Dharamshala